

Health & Safety Policy

Document Reference QPE001 Issue 1 Issued By: Leon Bowler Issue Date: 15/10/2022

1. Statement of Intent

Qualitrain Powered Equipment's health and safety policy is to:

- Prevent accidents and cases of work-related ill health
- Manage and mitigate health and safety risks in our workplace
- Provide clear instructions, information, and adequate training to ensure employees are competent to do their work
- Provide personal protective equipment
- Consult with employees on matter of health and safety that affect their health and safety
- Provide and maintain safe plant and equipment
- Ensure the safe handling and use of hazardous substances
- Maintain safe and healthy working conditions and facilities
- Implement emergency procedures, including evacuation in the event of a fire or other significant incidents
- To review and revise this policy at least every 12 months

Name: Leon Bowler	Date: 15th October 2022
Signature: 	Review Date: 15th October 2023

2. Responsibilities for Health & Safety

Overall and final responsibility for health & safety:

- Richard Bates
- Leon Bowler
- Jamie Pearson
- Donna Pearson

Day to day responsibility to ensure this policy is put into practice:

- Jamie Pearson

To ensure health and safety standards are maintained/improved, the following people have responsibility in the following areas:

Leon Bowler and Jamie Pearson – safety, risk assessments, consulting employees and associates, accidents, first aid and work related ill health.

Leon Bowler – monitoring accident and ill health investigations and emergency evacuation procedures

Jamie Pearson – Inspecting and maintaining equipment, information, instruction, and training

All employees and associates should:

- Cooperate with managers on health and safety matters
- Take reasonable care of their own health and safety
- Report all health and safety concerns to an appropriate person
- Work in accordance with the training, information and instructions that are provided

3. Arrangements for Health & Safety

Risk Assessments

- We will complete the relevant risk assessments and take action
- We will review risk assessments when:
 - Legislation changes
 - Working procedures change
 - Working conditions change
 - In the event of a near miss or accident

Training

- We will ensure employees and associates receive a company and health & safety induction that covers the following:
 - The use of Fork Lift Trucks
 - Working at heights, including Mobile Elevated Work Platforms (MEWPs)
 - The use of hazardous substances
 - The use of Mobile Access Towers
 - Evacuation procedures
 - Significant workplace risks and their control measures

Consultation

- We will consult staff routinely on health and safety matters as they arise and formally when we review health and safety

Evacuation

- We will make sure escape routes are always signed and kept clear
- Evacuation plans are tested from time to time and updated if necessary